

## Note of SPHE Post-primary Development Group online meeting, Dec 2022 #16

### Short meeting via Teams

Agenda item		Decision/Action
1. Housekeeping, governance, minutes and matters arising	<p>At the outset of the meeting, the hard work, commitment and generous sharing of expertise of the Development Group was acknowledged and as they were thanked as their work is now drawing to a close.</p> <p>The minutes of the October meeting were approved, the agenda was agreed and no conflicts of interest were declared.</p>	
2. Review specification	<p>A final draft of the specification was presented for discussion.</p> <p>The group was in agreement with all the final changes to the specification and happy to see the specification move to the Board for JC and Council for approval.</p>	
3. Next steps	<p>EO outlined next steps.</p> <p>Chair thanked the DG members and the Executive for their work.</p>	<p>Finalised specifications will be presented to the Board for Junior Cycle meeting Jan 25<sup>th</sup> and to Council Feb 9<sup>th</sup> 2023</p>
AOB	None	
Date for next meeting	None	