

Note of SPHE Post-primary Development Group online meeting, May 2022 #14

Agenda item		Decision/Action
1. Housekeeping, governance, minutes and matters arising	The minutes of the meeting held on April 4 th were approved, the agenda was agreed and no conflicts of interest were declared.	
2. Review specification	A seventh draft of the specification was presented for discussion and the group offered some minor final suggestions regarding the wording of a small number of LOs and the glossary. It was agreed that the consultation would suggest one CBA – a portfolio approach – and see what teachers and students think of this.	Specification is now ready to go to the Board for JC and Council for approval for public consultation.
3. Toolkit materials	Some draft new materials were considered by the DG. It was agreed that guidance on closing down conversations will be incorporated into the existing guidance doc entitled <i>Dealing with sensitive conversations</i> . The DG agreed that the video presentation on teaching about periods is excellent and merits publication with some minor modifications, although we will wait to publish this when there is a batch of materials ready. A list of priority topics for future materials was agreed	Continue to work on developing support materials in line with priorities agreed.
3. Implementation advice	The Development Group worked in small groups to agree key enablers to the successful implementation of the finalised Short Course which can inform communication with the Minister's office when the specification is ready for approval (Q 4 2022)	This views of the DG will be incorporated into the draft implementation advice.
4. Consultation and next steps	Outline plans for consultation on the updated SPHE short course were presented and discussed by the group	Follow up with individuals/stakeholder groups will happen during the summer.
AOB	NONE	
Date for next meeting	The group will meet for a final time in Q4 to agree changes to the specification arising from the consultation.	