

## LC Biology Development Group

Meeting #2

07/11/2019

Agenda Item	Notes
<b>Introduction</b>	Previous minutes agreed. No conflicts of interest declared.
<b>Review of draft Purpose, Aims and Objectives</b>	The group was presented with a hard copy of the uploaded draft document. The group was divided into 4 breakout groups to discuss and record how they would re-draft. During the plenary session, their ideas and discussions were recorded by the executive. A more condensed draft was favoured, with some new edits to be drafted by the executive for consideration at the next meeting.
<b>Towards articulation of structure</b>	The members were presented with examples of various structures, including the 2014 draft specification structure. In the same breakout groups again, they were asked to develop a structure, within the constraints of the brief and emerging purpose. Following the plenary discussion, there was some agreement on a unifying strand and that interconnection and fluidity needed to be articulated in a structure for LC Biology. It was agreed the executive would begin initial drafts on developing and populating the structure for the next meeting.
<b>Next steps</b>	<b>Next Meeting</b> Tuesday 3 <sup>rd</sup> December 2019 The chair reflected on the work done and thanked the members for their attendance and contributions.