

LC Physics Development Group Meeting #2 13/11/2019

Agenda Item	Notes
Introduction	Previous minutes agreed. No conflicts of interest declared.
Review of draft Purpose, Aims and Objectives	The group was presented with an uploaded version of the draft document and a revised draft informed by Biology DG second meeting. The group was divided into 4 breakout groups to discuss and record how they would re-draft. During the plenary session, their ideas and discussions were recorded by the executive. A more condensed draft was favoured, with some new edits to be drafted by the executive for consideration at the next meeting.
Aim, Objectives and Key Skills	The members were presented with examples of various structures, including the 2104 draft spec structures. In the same breakout groups again, they were asked to develop a structure, within the constraints of the brief and emerging purpose. Following the plenary discussion, there was some agreement on the need for a unifying strand and that a combination of diagrams (Venn and Columns) could be needed to articulate structure. It was agreed the executive would begin initial drafts on developing and populating the structure for the next meeting.
Next steps	Next Meeting Monday 9 th December 2019 The chair reflected on the work done and thanked the members for their attendance and contributions.